

Application for RPL for FNSICGEN304B Apply health and safety practices in the workplace

YOUR DETAILS

STUDENT NAME:	
ENROLMENT NUMBER (ACCOUNT ID)	

Complete the following table and attach the evidence.

ELEMENTS OF COMPETENCY

ELEMENT	PERFORMANCE CRITERIA	EVIDENCE OF COMPETENCY	EVIDENCE SUFFICIENT <i>(Office use only)</i>
1. FOLLOW WORKPLACE SAFETY PROCEDURES	1.1 Health and safety procedures are applied at all times when carrying out daily work routines in the workplace		
	1.2 Safe practices for working with computers and other screen based equipment are followed at all times		
	1.3 Work is conducted within ergonomic guidelines		
	1.4 Hazard warnings and safety signs are recognised and observed		
	1.5 All hazardous materials and equipment are handled in accordance with manufactures guidelines and specified safe handling guidelines		
	1.6 Safe manual handling techniques and safe equipment operation techniques are employed at all times		
	1.7 Work areas are kept clean and free from obstacles		
2. CONTRIBUTE	2.1 OH&S issues are raised with designated		

TO OCCUPATIONAL HEALTH AND SAFETY AT WORK	<i>personnel</i> in accordance with workplace procedures, <i>codes of practice</i> and relevant legislation		
	2.2 Contributions are made to health and safety management in the workplace in accordance with organisational policies and procedures and within the scope of the employees responsibility and competencies		
3. IDENTIFY AND FOLLOW WORKPLACE PROCEDURE FOR HAZARD CONTROL AND OTHER EMERGENCY SITUATIONS	3.1 Hazards in the work area are recognised and reported to appropriate people following workplace procedures		
	3.2 Workplace procedures and instructions for assessing and controlling risks are followed accurately		
	3.3 Workplace procedures for dealing with <i>incidents/accidents</i> , <i>fire emergencies</i> are followed whenever necessary		
	3.4 Emergency exits are known and kept clear at all times		
	3.5 Workplace emergency first aid procedures are followed		

